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BEFORE THE ARIZONA CORPORATION COMMISSION

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COMMISSIONERS

SUSAN BITTER SMITH - Chairman  
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2015 SEP 30 P 2:24

Arizona Corporation Commission

DOCKETED

AZ CORP COMM. SION  
DOCKET CONTROL

SEP 30 2015

DOCKETED BY [Signature]

IN THE MATTER OF THE APPLICATION OF  
JAKES CORNER WATER SYSTEMS FOR  
APPROVAL OF AN EMERGENCY RATE  
INCREASE.

DOCKET NO. W-20935A-15-0338

**PROCEDURAL ORDER**  
**(Schedules Procedural Conference)**

BY THE COMMISSION:

On September 28, 2015, Jakes Corner Water Systems ("JCWS" or "Company") filed an application with the Arizona Corporation Commission ("Commission") for approval of an emergency rate increase.

On the same date, Arroyo Water Company, Inc. ("Arroyo") filed an application with the Commission for approval of an emergency rate increase. JCWS and Arroyo are both owned by Management Systems, LLC.

IT IS THEREFORE ORDERED that a **procedural conference shall be held in this matter on October 15, 2015, at 10:00 a.m., in Hearing Room No. 1**, at the Commission's offices, 1200 West Washington, Phoenix, Arizona 85007. The purpose of the procedural conference is to discuss scheduling and other procedural issues associated with this matter.

IT IS FURTHER ORDERED that in the interest of judicial efficiency and economy, the procedural conference in this matter will be held concurrently with the procedural conference being set for a similar request being made by Management Systems, LLC (in Docket No. W-20935A-15-0339) on behalf of Arroyo, for emergency rates.

IT IS FURTHER ORDERED that all parties must comply with Arizona Supreme Court Rules 31, 38, 42 and A.R.S. §40-243 with respect to practice of law and admission *pro hac vice*.

IT IS FURTHER ORDERED that, as permitted under A.A.C. R14-3-107(B), each party to this matter may opt to receive service of all filings in this docket, including all filings by parties and all

1 Procedural Orders and Recommended Opinions and Orders/Recommended Orders issued by the  
2 Commission's Hearing Division, via email sent to an email address provided by the party rather than  
3 via U.S. Mail. To exercise this option, a party shall:

- 4 1. Ensure that the party has a valid and active email address to which the party has regular  
5 and reliable access ("designated email address");
- 6 2. Complete a Consent to Email Service form, available on the Commission's website  
7 ([www.azcc.gov](http://www.azcc.gov));
- 8 3. File the original and 13 copies of the Consent to Email Service form with the  
9 Commission's Docket Control, also providing service to each party to the service list;
- 10 4. Send an email, containing the party's name and the docket number for this matter, to  
11 [HearingDivisionServicebyEmail@azcc.gov](mailto:HearingDivisionServicebyEmail@azcc.gov) from the designated email address, to allow  
12 the Hearing Division to verify the validity of the designated email address;
- 13 5. Understand and agree that service of a document on the party shall be complete upon  
14 the sending of an email containing the document to the designated email address,  
15 regardless of whether the party receives or reads the email containing the document;  
16 and
- 17 6. Understand and agree that the party will no longer receive service of filings in this  
18 matter through First Class U.S. Mail or any other form of hard-copy delivery, unless  
19 and until the party withdraws this consent through a filing made in this docket.

20 IT IS FURTHER ORDERED that a party's consent to email service shall not become effective  
21 until a Procedural Order is issued approving the use of email service for the party. The Procedural  
22 Order shall be issued only after the party has completed steps 1 through 4 above, and the Hearing  
23 Division has verified receipt of an email from the party's designated email address.

24 IT IS FURTHER ORDERED that a party's election to receive service of all filings in this matter  
25 via email does not change the requirement that all filings with the Commission's Docket Control must  
26 be made in hard copy and must include an original and 13 copies.

27 IT IS FURTHER ORDERED that withdrawal of representation must be made in compliance  
28 with A.A.C. R14-3-104(E) and Rule 1.16 of the Rules of Professional Conduct (under Arizona

1 Supreme Court Rule 42). Representation before the Commission includes appearances at all hearings  
2 and procedural conferences, as well as all Open Meetings for which the matter is scheduled for  
3 discussion unless counsel has previously been granted permission to withdraw by the Administrative  
4 Law Judge or the Commission.

5 IT IS FURTHER ORDERED that the Administrative Law Judge may rescind, alter, amend, or  
6 waive any portion of this Procedural Order either by subsequent Procedural Order or by ruling at  
7 hearing.

8 DATED this 30<sup>th</sup> day of September, 2015.

9   
10 YVETTE B. KINSEY  
11 ADMINISTRATIVE LAW JUDGE

12 Copies of the foregoing mailed  
13 this 30<sup>th</sup> day of September, 2015 to:

14 Michael Armstead  
15 211 W. Saddle Lane  
16 Payson, AZ 85541

17 Janice Alward, Chief Counsel  
18 Legal Division  
19 ARIZONA CORPORATION COMMISSION  
20 1200 West Washington Street  
21 Phoenix, AZ 85007

22 Thomas Broderick, Director  
23 Utilities Division  
24 ARIZONA CORPORATION COMMISSION  
25 1200 West Washington Street  
26 Phoenix, AZ 85007

27 COASH & COASH, INC.  
28 Court Reporting, Video and Videoconferencing  
1802 North 7<sup>th</sup> Street  
Phoenix, AZ 85006

By:   
Rebecca Unquera  
Assistant to Yvette B. Kinsey