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From: Jerry D. Smith
To: DGI Adv Com
Date: 1/18/00 1:33pm
Subject: 1/10 DGI Advisory Committee Meeting Minutes and 1/24 Agenda

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As a party interested in the ACC's investigation of Distributed Generation and Interconnections you will find the following attached items:

1. January 10, 2000 Advisory Committee meeting minutes.
 - A. DGI Assessment and Critique Questionnaire
 - B. Proposed DGI Workgroup Final Report Headings
2. Proposed Agenda for January 24, 2000 Advisory Committee Meeting

These items will be filed in ACC Docket Control per:

Docket No. E-00000A-99-0431

General investigation of Distributed Generation and Interconnections for potential retail electric competition rules consideration.

CC: DGI Interested Parties

**ACC Special Open Meeting Minutes
Distributed Generation & Interconnections Workgroup
Advisory Committee**

Date: January 10, 2000

Time: 10:00 AM

Location: ACC Commissioner's Conference Room
1200 W. Washington St., Phoenix, AZ 85007

Purpose: A special open meeting to consider Distributed Generation & Interconnections (DGI) per Docket No. E-00000A-99-0431.

Attendance:

- No Arizona Corporation Commissioners present
- Committee Members present – Jerry D. Smith (ACC), Brian O'Donnell (DEAA), Chuck Miessner (NE), Chuck DeCorse (TEP), Bill Murphy (City of Phoenix), Steve Schmollinger (TEP), Steve Bischoff (APS), Dan Goodrich (SRP), Matt Puffer (Engine World), David Townley (NEV Technologies), Jeff Jacobson (SW Gas) and Dave Drummond (DPCA).
- Committee Members absent – Linda Buczynski (City of Tucson) unable to establish teleconference connection.
- Others - Scott Swanson (APS), Bill Meek (AUIA), Bryan Gernet (APS), David Rumolo (GCSECA).

Meeting Summary

The Advisory Committee meeting was called to order by its chairman at 10:00 AM. Jerry Smith welcomed those in attendance and reminded them that the meeting had been properly noticed as a special open meeting. The proceedings are open to the general public. The chairman thanked the committee members for agreeing to continue their participation in the DGI process by serving on the Advisory Committee. He also thanked non-committee members for demonstrating their interest in the committee's efforts by being in attendance.

The meeting began with a review of the agenda and checking that all committee members had received meeting materials in advance. Brian O'Donnell, Bill Murphy, and Dave Drummond had not received the three ring binders of DGI Workgroup materials. The chairmen agreed to track them down and get them a copy. Everyone had received the DGI Workgroup Process Assessment / Critique questionnaire and used it to prepare for the meeting.

The Chairman explained the purpose of the Advisory Committee was to conclude the DGI investigation process by:

1. Reviewing the workgroup's three committee reports and comments submitted by December 22, 1999,
2. Performing a DGI Workgroup process assessment and critique and
3. Publishing a DGI Workgroup final report for ACC Staff to use as a resource in drafting needed rules.

The attached draft outline of final report headings was distributed and agreed upon.

There was an inquiry as to whether this committee would reconsider issues previously addressed by a DGI Workgroup committee. The Chairman responded that revisiting issues where a committee had achieved consensus would only be considered when it was in conflict with another committee's conclusions. The intent is to document where committee views conflict or diverge and to consider whether an overall workgroup consensus might be achievable. Recommendations for achieving such a workgroup consensus is a deliverable appropriate for the Advisory Committee.

The remainder of the meeting focused on an assessment and critique of the DGI Workgroup process. Committee members exchanged documented responses to the attached assessment and critique questionnaire distributed before the meeting. The committee discussed the first two items of the questionnaire. It should be noted that many of the responses were reflective of the respective committee members' views previously submitted as formal comments. The Chairmen challenged the committee to exercise its duty to represent the views of all participants to the process as it conducts its business rather than strictly their own views.

Action Items

1. It was agreed that the duration of the committee meetings scheduled for January 24th and 31st would be extended to 2:00 PM. The Chairman made the requested meeting arrangements.
2. The Chairman agreed to draft the DGI Workgroup Overview section of the proposed Advisory Committee's final report.
3. The Advisory Committee was divided into four teams to draft other sections of the committee's final report. Three teams are to draft a synopsis of responses to the assessment and critique questionnaire. A fourth team is to draft a synopsis of comments received regarding the DGI Workshop process and the three committee reports. Each synopsis is to include recommendations for resolution of issues or concerns or for achieving workgroup consensus. Each synopsis is to be distributed electronically to committee meeting attendees by Thursday, January 20. The team assignments are as follows:
 - a. Questionnaire Question 1 & 2 – Steve Bischoff, Brian O'Donnell, Dave Townley
 - b. Questionnaire Questions 3 & 4 – Chuck DeCorse, Linda Buczynski, Matt Puffer, Dave Drummond
 - c. Questionnaire Question 5 – Chuck Miessner
 - d. Process and Committee Report Comments – Steve Schmollinger, Jeff Jacobson, Dan Goodrich

Meeting adjourned at 12:15 PM.

Recorded by: Jerry D. Smith, Utilities Division, Arizona Corporation Commission

ACC Distributed Generation & Interconnections
Workgroup Final Report Outline

Executive Summary

Workgroup Investigation Overview

Workgroup Process Assessment & Critique

1. Assigned Committee Work Scope & Issues
2. Issues & Concerns Not Addressed by Committees
3. Conflicting & Divergent Committee Recommendations
4. Consensus Achieved Regarding Concepts & Recommendations
5. Stakeholders Not Adequately Represented or Participating in Process

Comments submitted on Final Committee Reports

Appendix - Committee Reports

ACC DGI Workgroup
Advisory Committee
January 10, 2000 Meeting Assignment

Please prepare for the January 10, 2000 Advisory Committee meeting by preparing a written response to each of the questions listed below. Bring sufficient copies of your responses for each committee member to have a copy.

1. Have the three DGI Workgroup Committees adequately addressed the assigned work scope and issues? If not, please identify what requires additional attention.

2. Identify any DGI related issue or concern that has not been addressed by the DGI Workgroup Committees.

3. Identify any DGI Workgroup Committee recommendations that that conflict or are divergent.

4. Does a consensus exist for concepts and processes recommended by the DGI Workgroup Committees? If not, what steps should be taken to develop a consensus?

5. What stakeholders have not been sufficiently represented in the DGI Workgroup process? Should such stakeholders be approached before concluding our DGI investigation? If so, how?

**ACC Special Open Meeting:
Distributed Generation & Interconnections Workgroup
Advisory Committee**

Date: January 24, 2000

Time: 10:00 AM - 2:00 PM

Location: Commissioner's Conference Room
1200 W. Washington
Phoenix, AZ 85007

Purpose: Special open meeting to consider Distributed Generation & Interconnections (DGI).

AGENDA

1. Review and approval of January 10, 2000 committee minutes
2. Review synopsis of comments regarding DGI Workgroup process and three committee reports
3. Review synopsis of DGI Workgroup Process Assessment / Critique questionnaire
 - a. Question 5
 - b. Questions 3 & 4
 - c. Questions 1 & 2
4. Review DGI Workgroup Process Overview draft
5. Committee assignments for January 31st meeting