

ORIGINAL

BRIAN C. McNEIL  
EXECUTIVE SECRETARY



0000121551

CARL J. KUNASEK  
CHAIRMAN  
JIM IRVIN  
COMMISSIONER  
WILLIAM A. MUNDALL  
COMMISSIONER

ARIZONA CORPORATION COMMISSION Arizona Corporation Commission

RECEIVED  
AZ CORP COMMISSION

FEB 2 2 37 PM '00 DOCKETED

February 2, 2000

FEB 02 1999

Process Standardization Working Group – RE-00000C-94-0165

DOCUMENT CONTROL

DOCKETED BY [Signature]

**RE: Modification to Working Group Schedule**

Dear Working Group Members:

Thank you again for your efforts in addressing the charge of the Process Standardization Working Group, and the work in its subcommittees. As you know, we have a mandate from the Commission to develop standardized processes that are necessary to further competition, and to deliver a report on these standards to the Commission by June 15, 2000.

The group, under the chairmanship of Evelyn Dryer, of Tucson Electric Power Company, and with the assistance of Laurie Goggin and Tricia Sorensen, facilitators from the City of Mesa, has made tremendous progress in assessing the issues and developing a working plan for addressing those issues. As you know, there are a total of six working subcommittees, which have been meeting on a weekly basis. A number of the Working Group members have been active in all six subcommittees.

Yesterday the Chairs of the subcommittees met to discuss the schedule that had been planned. It has become clear that the issues related to process standardization continue to multiply as the subcommittees delve into the technical concerns associated with developing the standardized processes. It is evident that the contemplated schedule is far too ambitious to perform the in-depth analysis that is necessary in the different technical areas. The group needs more time to complete the task. Because the Commission has ordered that a report be submitted by a date-certain (June 15, 2000), we have decided to narrow the scope of the June 15<sup>th</sup> report. Instead, we will approach the issues in two phases, with an additional report to be submitted to the Commission subsequent to the June report.

Therefore, to ensure that the final product is comprehensive in developing standard processes, the Chairs of the subcommittees and I have modified the schedules for the Working Group and subcommittees. It was determined that the two areas needing immediate resolution are Billing and Metering. Therefore, the Working Group will initially focus on these two areas. The remaining issues, Direct Access Service Requests ("DASR") and Remittance Advice, will be addressed subsequently. The effect of this change is that the report to the Commission will be done in phases, with the initial phase addressing Billing and Metering to be submitted to the Commission by June 15<sup>th</sup>.

Members of the DASR and Remittance Advice subcommittees are invited to join the Billing and Metering subcommittees. These two subcommittees will be meeting on an every-other week basis; the Policy subcommittee and the Chairs subcommittee will continue to meet on a weekly basis. An updated schedule will be emailed to you this week.

Again, thank you for the time and effort you are putting into this Working Group. Your on-going commitment to facilitate competition in the electric industry is valued by the Commission and the Staff.

If you have any questions or concerns, please call Evelyn Dryer, Chairperson, at (520) 745-7177 or me, at (602) 542-0745.

Sincerely,

A handwritten signature in black ink, appearing to read "Deborah R. Scott". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Deborah R. Scott  
Director, Utilities Division

DRS:mi

cc: Chairman Carl J. Kunasek  
Commissioner Jim Irvin  
Commissioner William A. Mundell  
Docket Control  
Laurie Goggin, City of Mesa  
Tricia Sorensen, City of Mesa  
Participants of the Process Standardization Working Groups