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ARIZONA CORPORATION COMMISSION

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October 8, 1999

TO ALL PARTIES  
DOCKET NO. RE-00000C-94-0165

RE: PROCESS STANDARDIZATION WORKING GROUP

In adopting Decision No. 61969, the Commission ordered the Utilities Division Director to form a Process Standardization Working Group that would consist of Commission Staff, market participants, and the Residential Utility Consumer Office. This working group will meet to review transaction processing methods used by market participants for the purpose of standardizing and coordinating those methods. The Commission has ordered that a report be filed by June 15, 2000 that contains the standardized operating procedures to be used by all market participants.

Please notify my office on or before October 20<sup>th</sup> if you are interested in participating in these meetings. I can be reached at (602) 542-0745.

Yours truly,

Deborah R. Scott  
Director  
Utilities Division

DRS:mi

cc: Chairman Carl J. Kunasek  
Commissioner Jim Irvin  
Commissioner William A. Mundel

Arizona Corporation Commission

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