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MEMORANDUM

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TO: Docket Control  
Arizona Corporation Commission

2003 OCT 24 P 3: 17

FROM: Ernest G. Johnson  
Director  
Utilities Division

AZ CORP COMMISSION  
DOCUMENT CONTROL

DATE: October 23, 2003

RE: TRACK B PROCESS REVIEW WORKSHOP AGENDA AND REQUEST FOR  
COMMENTS - DOCKET NOS. E-00000A-02-0051  
E-01345A-01-0822  
E-00000A-01-0630  
E-01933A-02-0069

On October 17, 2003, Staff announced that it would conduct a workshop to review the Track B process on November 19, 2003 from 10:00 am-5:00 pm at the Commission's offices. The purpose of the workshop is to obtain feedback from parties regarding the process employed and possible changes to the process as appropriate. The agenda for this meeting is attached to this notice.

In order to provide clarification on the issues raised by the participants about the process, Staff invites the parties to Track B to provide written feedback on the process to the Commission prior to the workshop. In an effort to provide the parties time to review the comments prior to the workshop, Staff requests that they be filed by November 13, 2003 through Docket Control. Copies of this notice will be provided to the Track B service list electronically. If you have any questions, you can contact Erinn Andreasen of Staff at (602) 542-0748.

EGJ:EAA

ORIGINATOR: Erinn Andreasen

Arizona Corporation Commission

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OCT 24 2003

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**Track B Workshop**  
Wednesday November 19, 2003  
10:00 am -5:00 pm  
Arizona Corporation Commission  
1200 W. Washington  
Hearing Room

1. Introduction and Goals of Workshop
2. Review of Track B Process
  - a. Goals of Solicitation as established by the Staff Report Dated October 25, 2002
  - b. Were these Goals realized?
3. Participants Evaluation of the Overall Process
  - a. What Worked Well
  - b. Areas for Improvement
  - c. What does the Outcome Convey About the Process?
4. Identification of Modifications to the Process as Appropriate
5. Discussion Regarding Short-Term Purchase Procedures
  - a. APS: Secondary Procurement Protocol
6. Participants Views on Future Solicitations
7. Other Issues Related to the Procurement